School District of Phillips Request for Fund Raiser Project

Request should be submitted at least two weeks prior to the start of the fund raiser.

This form will be used to obtain approval for fund raising projects and to make possible for the administration to coordinate all such activities. A copy will be returned to the advisor of the class, club, or organization to indicate approval or disapproval.

| Name of Sponsoring Group | |
|---|--|
| Signature of Advisor | |
| Project Description | |
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| Purpose of Project (What the m | oney will be used for) |
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| | |
| Is a Contract Required? [|]Yes []No |
| must be deposited daily into the funds should not be held by spo | be pre-approved by the building principal. All monies collected organization's activity account. To avoid risk of loss or theft, nsors or students. All bills must be turned in to the building be made from the organization's activity account. |
| | Advisor's initials |
| BUDGET: EXPECTED RECEIPTS EXPECTED COSTS EXPECTED PROFIT | |
| Date of Project: Star | End |
| Approved by Principal | Date |
| Approved by Superintendent | Date |